

Board of Directors: 08.03.2018

Agenda Item: Bo.3.18.12

IG Toolkit Submission for 2017-18

Presented by:	Cindy Fedell, Director of Informatics	Author:	Sandre Jones, IG Consultant
Previously considered by:	Information Governance Sub-Committee 14 February 2018		

Key points	Purpose:
1. The final submission of IG Toolkit for 2017/18 is due by 31 March 2018.	To discuss and note
2. The anticipated score for all requirements is Level 2-Satisfactory by year end, which is fully compliant. The final March 2018 activities are in progress.	To note and gain assurance
3. The Board of Directors is asked to delegate authority to approve the submission to the Quality Committee.	To discuss and approve

Executive Summary:
<p>The final submission of IG Toolkit, v14.1, for 2017/18 is due by 31 March 2018. All requirements are currently at level 2 – a Satisfactory rating or will be at this rating by year end. Currently there is one requirement not at a Satisfactory rating, 39 at a Satisfactory rating and five exceeding Satisfactory. The outstanding work is work scheduled to be undertaken in the last quarter each year, including:</p> <ul style="list-style-type: none"> • Audit information • Policies due for update • Full year incident data • Full year training data • Completion of training. <p>The Internal Auditors are reviewing the evidence in the IGT to provide assurance or identify areas that need to be improved prior to submission.</p> <p>The Board of Directors is asked to delegate authority to approve the submission to the Quality Committee.</p>

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Financial implications:
No

Regulatory relevance: Data Protection Act 1998

Monitor:	
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Equality Impact / Implications:	<p>Is there likely to be any impact on any of the protected characteristics? (Age, Disability, Gender, Gender Reassignment, Pregnancy and Maternity, Race, Religion or Belief, Sexual Orientation, Health Inequalities, Human Rights)</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, what is the mitigation against this?</p>

Other:	
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Strategic Objective: <i>Reference to Strategic Objective(s) this paper relates to</i>	To provide outstanding care for patients